

Pasco County Title 1 School Level
Parent and Family Engagement Plan 2020-2021

Shady Hills Elementary

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.

- Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

- Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

- Involve parents in the planning, review, and improvement of the Title I program.

- Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.

- Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.

- Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.

- Coordinate with other federal and state programs, including preschool programs.

- Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: _____

Date: _____

4/14/2020

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.

Describe the method in which parents were involved	At the end of the 19/20 school year, parents participated in providing input to administration on how to prioritize areas of need for Title 1 funds within the School Advisory Council. All parents were invited to attend this meeting. From the information gained in this forum, plans were developed for inclusion in our Title I budget and School Improvement Plan. Our SAC includes parents and community members that assist with monitoring the effectiveness of these changes on a monthly basis and provide feedback. Parents also provided input through a survey sent home with every student.
Date of meeting to gather parent input for Comprehensive Needs Assessment	February 3, 2020
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	February 3, 2020

**Evidence of the input gathered and how it was/will be used should uploaded to Title I Crate.*

2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.

How were parents invited to develop or revise the compact?	Invitation to Parent Input/SAC Meeting on 2/3/2020
Date of parent meeting to develop or revise the compact	February 3, 2020
What communication methods will be used between teachers & parents as well as school & parents?	Back to school packets, SAC information, ClassDojo, phone calls, and email reminders.
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	We will have a Fall and Spring Parent Conference Night. Parents are invited to sign up and attend a conference with their child's teacher. Conference nights will be held in October 2020 and March 2021.

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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

What information is provided at the meeting? How are parents notified of the meeting?	Parents are invited to come and receive important information about Title 1, meet their child's classroom teacher, and learn about instructional standards and assessments. Parents will be notified through ClassDojo, our website, Facebook, and Instagram.
Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting	Our annual Title 1 Open House is on August 26, 2020.
How do parents who are not able to attend receive information from the meeting?	Title 1 brochure sent home and located on our website along with the information covered at Open House.
How are parents informed of their rights?	Title 1 brochure provided at Open House and on our school website.

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	Jennifer Ruggieri Ester, ESOL Supports, SSPS
Title IX-Homeless	TBA, SHES School Counselor; Jennifer Shook, School Social Worker
Preschool Programs	N/A
IDEA/ ESE	Heather Lynn Beard, Behavior Pgm Support; Julie Yusko, Compliance Res Spec NW Area; Stephanie Long, Sup SSPS ESE
Migrant	Nancy Dusseault, SIT Resource Teacher
Other	

5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$3,000
Explain how these funds will be used this school year	These funds will be used to support Parent Trainings nights throughout the school year, as well as 2 Conference Nights. Support materials related to these nights will also be purchased.

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How are parents involved in deciding this?	Through input from PTO and SAC
How did you document parent input?	SAC documentation

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.

- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy, that parents can use at home with their child to help reinforce what they are learning in the classroom.
- Think of Family Engagement as a strategy to reach the goal of student achievement
- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Parents</u>	<u>How will this impact Student Achievement ?</u>	<u>Tentative Date/Time</u> Are they flexible?	<u>Check all that apply.</u>				<u>How will this support learning at home?</u>	<u>SUP Goal (s) this Strategy supports</u>
			<u>Transportation</u>	<u>Meal Refreshments</u>	<u>Childcare</u>	<u>Translation</u>		
<u>Title and Description of Event</u>								
STEM Night	Parent education on math and science curriculum and standards	December 2020		X	X	X	Build parent's understanding of the math and science standards and curriculum.	DDD, HII, & CC: supports all 3 goal areas by increasing parent and student understanding of expectations.
FSA Night	Parent education on FSA assessment along with Q&A	March 2021		X	X	X	Parent information about the state FSA assessment. Provide Q&A to assist with understanding the impact of this test.	DDD & CC: supports these areas by helping parents to understand how these assessments will measure achievement.
-Conference Nights -SAC will review quarterly school-wide data.	-Collaboration of parent and teacher about academic achievement -Communication of progress related to school-wide academic goal setting.	-October 2020/March 2021(Fall/Spring) -Monthly SAC meetings				X	-Parents can learn about ways to assist their child at home. -Understanding of standards and how it impacts their child's learning.	DDD, HII, & CC: supports all 3 goal areas by increasing parent and student understanding of expectations.
Other Activities: -Orientation Day -Open House -Digital Citizenship -Publix Math Night -All Pro Dads, Muffins with Mom, PTO events (Fall Festival, BINGO for books)	-Meet your teacher -Information about Title 1 -definition, raise awareness, monitoring strategies -Promotes a positive parent/child/school relationship	-August 6, 2020 -August 26, 2020 -September 2020 -April 2021 -Every other month, Fall & Spring		X	X	X	Information and expectations for new school year -Build an understanding of what is being taught at school. -Importance of digital citizenship -Hands on math practice at Publix. -Connection between home and school.	DDD, HII, & CC: supports all 3 goal areas by increasing parent and student understanding of expectations, as well as involvement in school.
Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.		Through Open House, Conference Nights, and Parent Trainings (listed above).						

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How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	Through a survey provided at the end of each workshop. Result from survey will help plan for future events.
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	An interpreter will be available along with Spanish handouts (if needed).
What are the barriers for parents to attend workshops/events and how do you overcome these?	The barriers cited by parents include a fear of the school setting, a belief that they don't have anything valuable to contribute and scheduling conflicts, such as sports commitments. Childcare along with dinner/refreshments will be provided for most workshops, as well as utilizing donations to provide incentives for those parents that attend the workshops. We will include recorded videos of the trainings, along with Facebook and website links. We will also pair some of our less-preferred parent training topics with some of our more well-attended events, with the trainings remaining optional but available on the same evening to encourage attendance.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Conference Nights are from 5-8 to allow for flexibility. Workshops are also offered at a variety of times to try to accommodate varying schedules and all times are before/after traditional work hours.
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend events.

**These events should be included on the Data Collection Sheet for School Events.*

7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	We will communicate through ClassDojo, our website, monthly newsletter, outside bulletin board cases, parent resource area, social media, PTO meetings, SAC meetings, and all-school phone messages.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation:</u> <u>workshop, book study,</u> <u>presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
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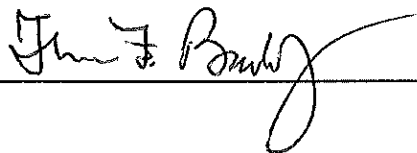
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Staff Parent Involvement Training	Outlines our parent programs, and ways to encourage parent involvement.	PowerPoint presentation during a faculty meeting	Teachers	September 2020

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Reception/Main Office Suite	Principal Secretary/Guidance Secretary	Bulletin board and book shelves with current flyers, parent brochures, and academic resources.

Principal: 

Date: 4/14/2020

Drafts of PFEP's are due to Title I Crate by April 28th, 2020.

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**Copies should be placed on the school website as well as in the Title I Family and Community Binder in the front office for parent and community access. Information regarding where the plan may be accessed should be communicated to parents and the community.*

**A "Family Friendly" version of this plan should be distributed to families and uploaded to Title I Crate.*

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